

**HONORABLE WILLIAM V. GALLO
U.S. MAGISTRATE JUDGE
CRIMINAL PRETRIAL PROCEDURES**

Please Note: The Court provides this information for general guidance to counsel. However, the Court may vary these procedures as appropriate in any case.

CRIMINAL CALENDAR

Criminal calendars are heard on Tuesdays and Thursdays at 2:00 PM, unless otherwise scheduled by the Court. Counsel are expected to be punctual.

COURT DOCUMENTS

All documents requiring a client's signature must be signed prior to scheduled appearance in court, such as, but not limited to:

- Waivers of Indictment
- Plea Agreements
- Rule 11 Consent forms
- Consent to be tried by United States Magistrate Judge
- Rule 5 & 5.1 forms

Failure to comply may result in the matter being continued to another day.

BAIL MODIFICATION HEARINGS

Absent extraordinary circumstances, bail modifications will not be heard unless calendared in advance and with 24 hours notice to the opposing party, the Pretrial Services Office, and the sureties.

BAIL STIPULATIONS FOR CHANGE OF CONDITIONS

The Court will accept written stipulations for modification of bail conditions. Stipulations must be signed by all counsel, the defendant, the bond sureties, and the Pretrial Services Officer supervising the defendant, if any. A copy of the Order of Conditions of Release must be attached to the written stipulation.

PRESENTATION OF BAIL DOCUMENTS

Bail documents, in the format approved by the Court, must be presented to Judge Gallo's Courtroom Deputy for review, prior to being accepted in chambers. The bail documents must include a copy of the Order of Conditions of Release applicable to the defendant in the case.

Material witness bonds must include a notation, in the upper right hand corner of the bond, of the arraignment date of the material witness.

NEBBIA HEARINGS

Nebbia hearings will only be heard if calendared in advance with no less than 24 hours notice to all parties and the Pretrial Services Office. Defense counsel must provide the Court and the United States Attorney's Office a copy of the proposed bail package, including appraisals, title documents, and other relevant materials, 24 hours in advance of the hearing.